

# HELPING YOU NAVIGATE THE FUND WEBSITE



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Full View



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# LOGIN

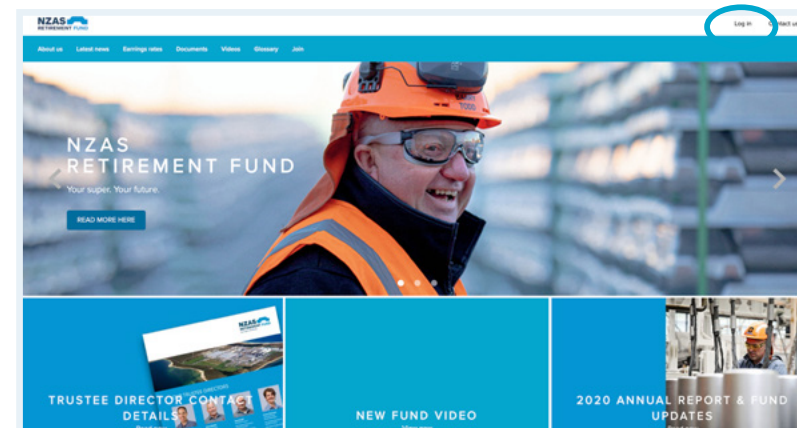
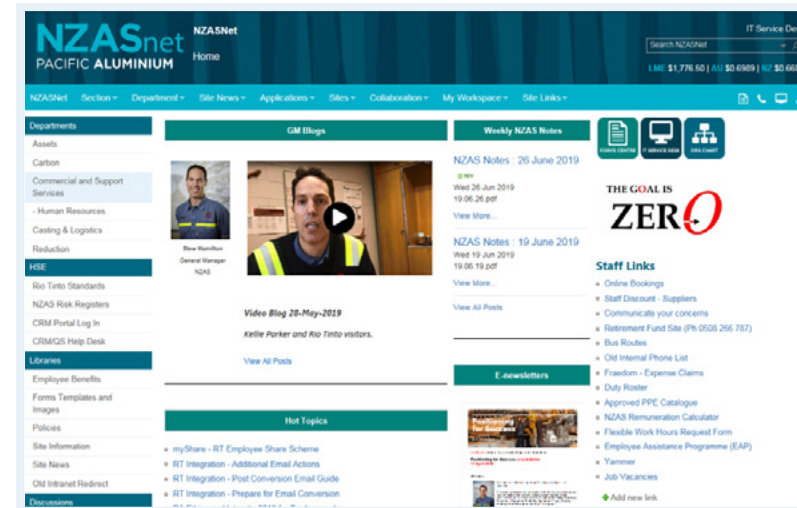
## SIGN IN AND GET STARTED

### STEP 1

Access the website by entering [www.nzasretirementfund.com](http://www.nzasretirementfund.com) into your internet browser, or click on the retirement fund link on the intranet. This will take you to the home page.

### STEP 2

Now you're on the website home page, click on "Log in" at the top right corner of the page. Enter your email address and password.



## IF YOU HAVE NOT ACTIVATED YOUR ACCOUNT

### STEP 1

Click 'Activate Now' on the login page. Enter your member number, date of birth and email address linked to your account.

### STEP 2

Create a password. Ensure your password has at least:

- eight characters
- one special character
- one upper case letter
- one lower case letter

### STEP 3

You'll receive an SMS with a unique verification code to the mobile number linked to your account. Use this code to verify the mobile number is yours.

### STEP 4

You'll also receive an email with a unique verification code which you'll enter to verify the email address linked to the account is yours.

## FORGOTTEN MEMBER NUMBER?

You can find your member number on your annual member statement, or by calling the Helpline team on **0508 266 787**, or **+61 3 8306 0964** if calling from overseas.



**ALL YOUR KEY INFORMATION  
IS BROUGHT TOGETHER ON A  
SINGLE SCREEN.**

This is your  
personal  
dashboard.

### Account Balance

As at 3 November 2022

**\$328,959**

[View other account balances](#)

### Account Summary

OVER TIME

BREAKDOWN

Investment earnings  
Net Investment

### Account Statement

Select a statement to download

Select a statement...

[Download PDF](#)

### Making Super Easier

When it comes to Super, we know it is important to provide you with as much context as possible. Choose the right strategy by understanding the type of investor you are and how much risk you're prepared to take with your investments. For help understanding your current investments please contact Helpline.

### Account Activity

31 October 2022

**INSURANCE PREMIUM**  
Insurance premium  
Debit \$134.50

[My Account Activity](#)

### Risk Profiler

Answer questions to help you choose an investment option

[Find out more](#)

### Investment Performance

See how your investments performed.

[Learn more](#)

### Investments

View and edit your investment options

[Here](#)

To find out more about investments please contact Helpline.

### Invest In Yourself

### Insurance

To view your current Insured cover [here](#)

Information on your current Death, T, Disability and Ill-Health benefits be viewed by selecting "View other account balances" under the heading "Account Balance" in the first column of this dashboard.

### Personal Details

You can update your personal details online: phone numbers, email and postal address.

[Update here](#)

### Q&A on the future of the Fund

Download the full document [here](#).

### Contact us

To contact us you can fill out an enquiry form on the contact us page or see other methods available.

[Learn More](#)

### Choose the right fund for you

What fund you invest in is a very personal decision - get to know your inner investor with the risk profile tool.

[Find out here](#)

[Terms of use & disclaimer](#)
[Privacy](#)
[Contact us](#)

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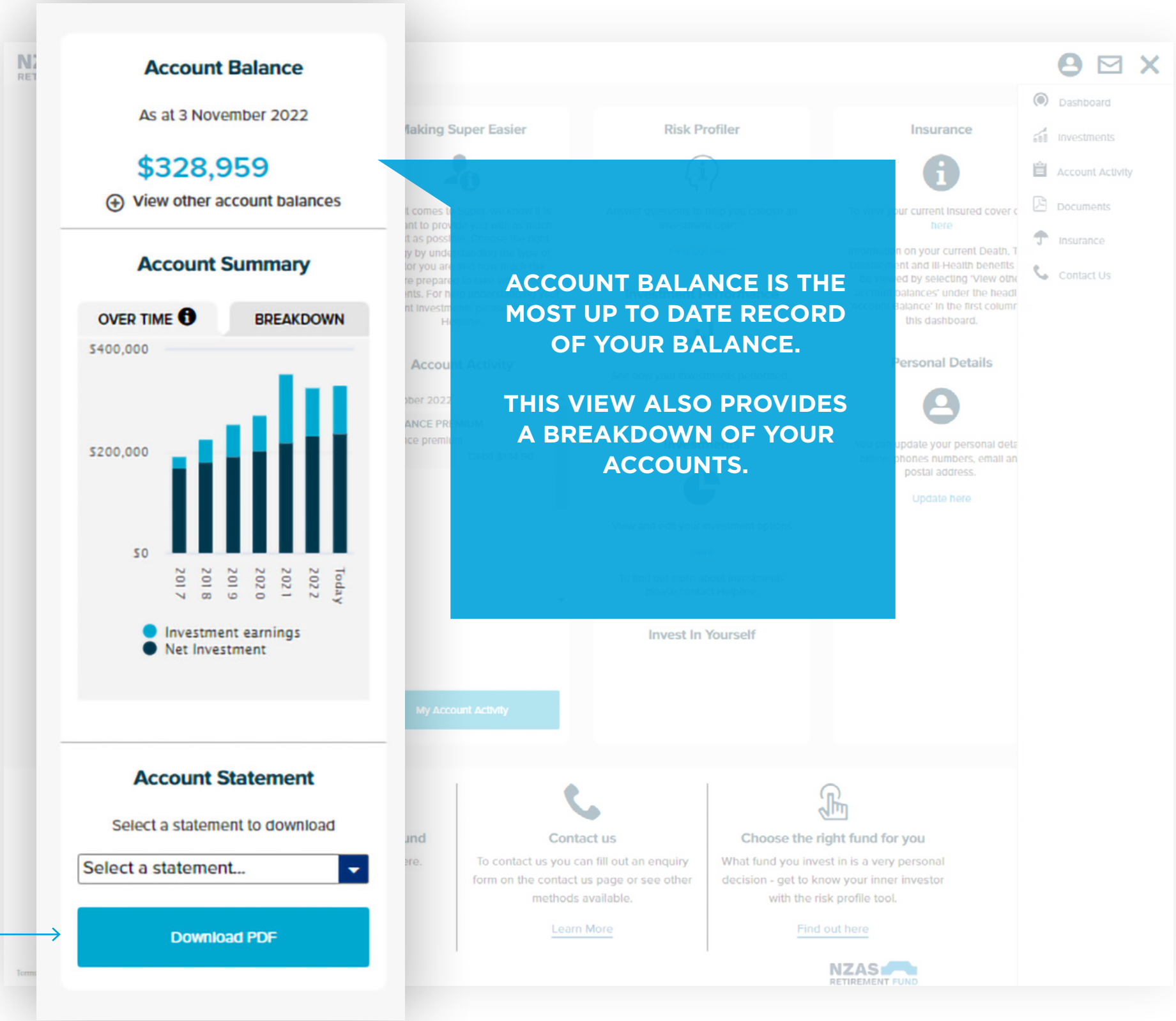
- Click the Menu icon to show the navigation at any time.

**CLICK ON ANY OF THESE  
NAVIGATION BUTTONS  
TO MOVE TO THE  
CORRESPONDING PAGE  
IN THE WEBSITE.**

# DASHBOARD

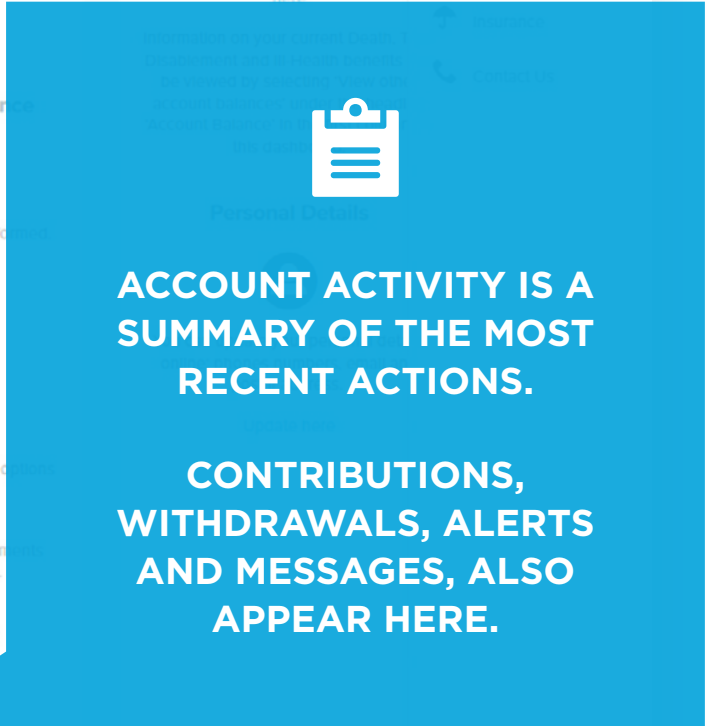
## ACCOUNT BALANCE

THE MENU BAR IS OPENED BY  
CLICKING ON THE MENU ICON.



Click here to download  
your member statements.





**THIS CAN BE ACCESSED FROM  
YOUR DASHBOARD OR THE MENU.**



# ACCOUNT ACTIVITY




## FULL VIEW

**CHECK THESE ALERTS -  
THEY WILL REMIND YOU OF  
IMPORTANT ACTIONS YOU  
MAY WANT TO CONSIDER  
FOR YOUR ACCOUNT.**

## ACCOUNT ACTIVITY

Account Activity: All

31 October 2022	INSURANCE PREMIUM	Insurance premium	
19 October 2022	COMPANY CO	Employer	Credit \$766.10
19 October 2022	MEMBER	Member	
30 September 2022	INSURANCE PREMIUM	Insurance premium	Debit \$135.49
19 September 2022	COMPANY CO	Employer	
19 September 2022	MEMBER	Member	Credit \$457.18
31 August 2022	INSURANCE PREMIUM	Insurance premium	
18 August 2022	COMPANY CO	Employer	Credit \$766.10
18 August 2022	MEMBER	Member	
31 July 2022	INSURANCE PREMIUM	Insurance premium	Debit \$137.45
19 July 2022	COMPANY CO	Employer	
19 July 2022	MEMBER	Member	Credit \$457.18
30 June 2022	INSURANCE PREMIUM	Insurance premium	
30 June 2022	STATEMENT	Your 30/06/2022 member statement is available	<a href="#">View</a>
17 June 2022	COMPANY CO	Employer	
17 June 2022	MEMBER	Member	Credit \$442.15

In this view, you can filter by activity type.

You can filter by activity-type, export, create pdfs or print your activity summaries.



# INVESTMENTS

## CURRENT





HOW YOU INVEST YOUR MONEY IS AN IMPORTANT DECISION - MAKE SURE YOU ARE FAMILIAR WITH YOUR CURRENT INVESTMENT CHOICE.

View your investments page for more detail.



### Investments



Review how you're currently investing your super. Tap 'Edit' to make a change. [Need some help?](#)

For more information on your investments please refer to the [Documents](#) section.



The new investment strategy you nominate below will apply to your account balances and future contributions.

#### Processing your request

Your new investment strategy will take effect from the first day of the month following the month in which your application to change investment options is received. If you change your option online, your election must be received by the last day of the current month. If you complete a paper form, your completed form must be received by Administration at [nzasrf@mercer.com](mailto:nzasrf@mercer.com) at least five working days prior to the first day of the month you wish the change to take effect.

#### Current Investments

Edit

Investment options	\$	%
 Growth	328,959.36	100
	\$ 328,959.36	100% 

PRESS 'EDIT' TO UPDATE EITHER YOUR CURRENT INVESTMENTS OR YOUR FUTURE CONTRIBUTIONS.

# INVESTMENTS

## CHANGING OPTIONS

Investments

Download

Print

Review how you're currently investing your super. Tap 'Edit' to make a change. [Need some help?](#)

For more information on your investments please refer to the [Documents](#) section.

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Current Investments

Cancel

Investment options	\$	%
<a href="#">Growth</a>	328,959.36	100
	\$ 328,959.36	100% <div></div>

Investment Options Available

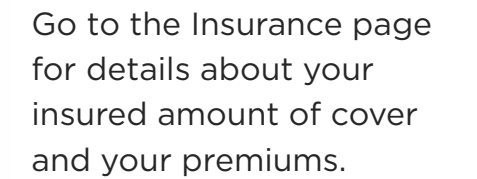
Investment options	Allocate \$	Allocate % <div></div>
<a href="#">Cash</a>		<div></div>
<a href="#">Conservative</a>		<div></div>
<a href="#">Balanced</a>		<div></div>
<a href="#">Growth</a>		<div>100</div>

Under either of these options (in edit mode), you will be able to view the full investment menu.

Changes to your current account balance and your investment strategy for your future contributions and transfers need to be completed separately.



**(IF AVAILABLE IN YOUR SCHEME)**



# INSURANCE

## PERSONAL DETAILS

### My Personal Details

We recommend that you review your details regularly, to ensure that we have the most up-to-date information available.

Email Address	<input type="text"/>
Confirm Email Address	<input type="text"/>
Mobile number	<input type="text"/>
Business hours number	<input type="text" value="Business hours number"/>
After hours number	<input type="text" value="After hours number"/>
Postal Address	<div><input type="text"/> <input type="text"/> <input type="text"/></div>
Postcode	<input type="text"/>
Country	<input type="text" value=""/>
Phone passcode	<input type="text" value="Phone passcode"/>
Confirm phone passcode	<input type="text" value="Confirm phone passcode"/>
IR Number Status	Not Supplied
IR Number Status	<input type="text" value="IR Number Status"/>
New Password ⓘ	<input type="text" value="New Password"/>
Confirm Password ⓘ	<input type="text" value="Confirm Password"/>

By clicking submit, I confirm that I understand the following [Important Information](#) and wish to change my personal details.

Cancel

Submit

EDITING YOUR DETAILS IS  
AS SIMPLE AS UPDATING  
THE DETAILS IN THE FIELDS  
PROVIDED.

# CONTACT US

## Contact Us

Submit your enquiry online. We will generally respond within 1-2 business days.

For urgent or more complex enquiries, please call us on:

**NZAS Retirement Fund**

- 0508 266 787
- +61 3 8306 0964 - if calling from overseas

**Email us**

[nzasrf@mercer.com](mailto:nzasrf@mercer.com)

**Write to us**

NZAS Retirement Fund

NZAS Retirement Fund PO Box 1849 Wellington 6140 New Zealand

Name

Topic

Please select

Email Address

Preferred Contact Number

Preferred Contact Number

In case we need to contact you for clarification or extra information

Message

(You have 1000 characters left)

Attach a file

The file types allowed include jpg, jpeg, png and pdf

Choose

Choose file...



Cancel

Submit